



Natural Resources Conservation Service
1201 NE Lloyd Blvd., Suite 900
Portland, OR 97232

United States Department of Agriculture

October 1, 2008

OREGON BULLETIN NO. OR-230-2009-1

SUBJECT: EOP – SELF-IDENTIFICATION OF HANDICAP

Purpose. To remind employees of their right to identify a handicap and to distribute Standard Form 256 (SF-256).

Expiration Date. September 30, 2009.

When you were hired as a federal employee, you were provided a voluntary “self identification of handicap” form to indicate whether you had any physical impairments such as speech, hearing, vision impairments, missing extremities, or paralysis. There are other impairments that are listed as well, including heart disease, blood diseases, diabetes, pulmonary or respiratory disorders, cancer, mental or emotional illness, or learning disabilities.

Since the day you were hired, your condition may have changed. We are providing a SF-256 to remind you that you have a right to declare a disability on a voluntary basis at any time during your federal employment.

The Rehabilitation Act of 1973 requires each agency in the Executive branch of the Federal Government to establish definite programs that will facilitate the hiring, placement, and advancement of persons with disabilities.

The best means of determining agency progress in this respect is through the production of reports showing such things as the number of persons with disabilities that have been hired, trained, and reassigned, as well as the number of disabled/handicapped employees at various grades and occupations.

These reports can help us identify deficiencies in our employment practices that can lead us to improve conditions for our employees, as well as help in the hiring, placement, and advancement of persons with disabilities.

The data collected on employees is used for the production of reports. Please review the reverse side of the SF-256 for other information about the privacy of this information.

//signed//

BOB GRAHAM
State Conservationist

Enclosure

Helping People Help the Land

An Equal Opportunity Provider and Employer

cc via website:

<http://www.or.nrcs.usda.gov/intranet/bulletins/bulletins07-08.html>

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